

**PROPERTY SURVEY REPORT**

DGS Form 152 11/01/2001

*Record as of disposition date (lost, stolen or destroyed property-record as of the date such determination was made).*

**RETURN TO:**

REPORTING DEPARTMENT/AGENCY <b>CONSUMER AFFAIRS B-03 - AISD-DSD-BSO</b>		AGENCY DOCUMENT NUMBER <b>E13-061</b>	DGS DOCUMENT NUMBER
ADDRESS <b>1625 NORTH MARKET BLVD. # S-103</b>		LOCATION OF PROPERTY <b>Sacramento</b>	
CITY <b>SACRAMENTO</b>		ZIP CODE <b>95834</b>	DATE <b>9/5/2013</b>
E-MAIL ADDRESS: <b>danh.ngo@dca.ca.gov</b>		CONTACT PERSON <b>Danh Ngo</b>	TELEPHONE NUMBER <b></b>
			PAGE <b>1 of 1</b>

Authority is requested to dispose of the following State property:  
7. Donation to an Eligible Non-Profit

ITEM	DETAILED DESCRIPTION MODEL YEAR / MANUFACTURER / MAKE SERIAL NUMBER	QTY	QTY DLVRD	STATE IDENT. (TAG) NUMBER (1)	YEAR PURCHASED	ORIGINAL COST (IF KNOWN)	PRESENT COND **(CODE)	TRADE-IN PRICE OFFERED (2)	PRICE RECEIVED (3)	RECEIPT NUMBER
1	 696883 WOOD EXECUTIVE CHAIR 0 / / FABRIC-BLUE	1				0.00	F			

(1) PROPERTY TAB NUMBER OR E NUMBER FOR VEHICLE (2) DO NOT OBTAIN BIDS ON TRADE-INS. ESTIMATE PRICE OFFERED (3) AMOUNT ALLOWED IF TRADED IN OR SOLD

**\*\*PRESENT CONDITION CODES: E=EXCELLENT OR NEW; N=NON WORKING; G=GOOD; F=FAIR; P=POOR; J=JUNK OR BROKEN; O=OTHER (EXPLAIN)**

<p><b>*DISPOSITION CODES (IF LOST, STOLEN OR DESTROYED DGS REVIEW IS NOT REQUIRED)</b></p> <ol style="list-style-type: none"> <li>TRADE-IN (SHOW TRADE-IN PRICE OFFERED)</li> <li>SALE (SEE SAM SECTION 3520)</li> <li>VALUELESS (TO BE LEGALLY/ SAFELY DISPOSED OF)</li> <li>LOST, STOLEN, OR DESTROYED (REFER TO SAM SECTION 8643 FOR INSTRUCTIONS)</li> <li>TO BE CANABALIZED (SALVAGED FOR PARTS)</li> <li>DONATION TO SCRAP / SALVAGE DEALER (TO BE RECYCLED)</li> <li>DONATION TO AN ELIGIBLE NON-PROFIT ORGANIZATION (SEE SAM SECTION 3520.5)</li> <li>PROPERTY REUSE PROGRAM-DEPT. OF GENERAL SERVICES</li> <li>DONATION TO COMPUTERS FOR SCHOOLS PROGRAM</li> </ol> <p><b>DO NOT DISPOSE OF ANY ELECTRONIC EQUIPMENT IN A LANDFILL</b></p>	<p>EXPLANATION-REASONS FOR PROPOSED DISPOSITION OF EACH ITEM</p> <p>No longer needed by agency</p> <p><b>DONATIONS MADE TO A NON-PROFIT ORGANIZATION MUST BE AN ORGANIZATION FROM THE SURPLUS PROPERTY COUNTY LISTINGS. FOR APPOINTMENTS TO DELIVER PROPERTY TO THE PROPERTY REUSE PROGRAM CALL: (916) 928-4634 (SACRAMENTO)</b></p>
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<p><b>APPROVED BY PROPERTY DISPOSITION BOARD</b></p> <p><b>(A MINIMUM OF TWO APPROVING NAMES REQUIRED)</b></p> <p><i>The above statements regarding state property are true and correct; culpable negligence (check appropriate box)</i></p> <p><input type="checkbox"/> was <input type="checkbox"/> was not</p> <p><i>Involved in loss, theft, or damage: the disposition is best for the public interest.</i></p>	<p><b>CERTIFICATE OF DISPOSITION</b></p> <p><i>The above described property was disposed of as follows:</i></p>	<p><b>REVIEWED BY DEPT. OF GENERAL SERVICES</b></p> <p>FOR DGS REVIEW, TRANSMIT TO:</p> <p>Department of General Services State Agency for Surplus Property NORTH SOUTH 1700 National Drive 28 Civic Center Plaza Sacramento, CA 95834 3rd Floor Room 360 (916) 928-4630 Santa Ana, CA 92701 (714) 558-3311</p> <p><b>FOR ALL VEHICLES/MOBILE EQUIPMENT SEND TO:</b></p> <p>DEPT. OF GENERAL SERVICES, OFFICE OF FLEET ADMINISTRATION 802 Q STREET, SACRAMENTO, CA 95814</p>
<p><b>NAME:</b> (SIGNATURE MUST BE ON FILE WITH AGENCY)</p> <p>1. Jason Ross</p> <p>2. Carla Esquivel</p> <p>3.</p>	<p>DISPOSAL DATE / /</p> <p>NAME: (Officer Supervising Disposal of the Property)</p> <p>TITLE</p>	<p><b>APPROVAL</b></p> <p>DATE</p>